

Fluidmaster (Opella Ltd) Employment Application Form

Post applied for:	
Date of application:	
Details of any shifts you cannot work:	

Personal Details

National Insurance No:			
Title:	Miss / Mrs / Ms / Mr / Other (please state)		
Please circle as appropriate.			
Surname:		Forename:	
Address (including Postcode):			
Daytime Phone No:		Other Contact Phone No:	(e.g. Mobile, Next of Kin)

Education & Training

School / College/ University / Training Provider	Dates Attended	Course and Qualifications

Employment History

Please give details of your previous work experience, starting with your most recent employer.

Employer Name and Address	Dates From/To (Month/Year)	Position Held	Reason for Leaving

Have you previously been employed by Fluidmaster (Opella Ltd)?

YES / NO

If yes, please provide details/dates:

References

Our procedure is always to obtain references prior to confirming an offer of employment. Please provide two references, one of which should be your present or most recent employer.

Name:	Name:
Job Title:	Job Title:
Address:	Address:
Postcode:	Postcode:
Tel No:	Tel No:

Do you wish to be consulted before approaching the above referees? YES / NO

Disability

Do you consider yourself to have a disability?

YES / NO

Do you have any special requirements to enable you to attend for interview?

Criminal Convictions

Please list any convictions, which are not spent under the Rehabilitation of Offenders Act 1974.

Data Protection

All information given on this form will be treated in strictest confidence. If you are appointed, this application will form the basis of your personal file and information may be held on computer. Disclosures will only be made for payroll, employment administration and statistical purposes. If your application is unsuccessful, the company may retain your details on file for a period of 6 months for the purposes of future recruitment opportunities.

Fluidmaster (Opella Ltd) is committed to Equal Opportunities. No employee or job applicant will receive less favourable treatment in recruitment, or employment on the grounds of ethnic or national origin, gender, sexual orientation, marital status, religious beliefs, disability, or age.

Declaration

I declare to the best of my knowledge the information on this application is true and accurate. I understand that any false statements or failure to disclose any information requested on this form may result in my application being disqualified. Discovery after appointment may lead to dismissal without notice or disciplinary action by Fluidmaster (Opella Ltd).

Signed:

Date: